

Admission portal



Mater Private Hospital Townsville

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Mater acknowledges the people and the Elders of the Aboriginal and Torres Strait Islander Nations who are the Traditional Owners of the land and seas of Australia.

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Putting our patients first

Mater Private Hospital Townsville's admission portal allows you to manage your hospital admission through a secure self-service webpage.

Our admission portal provides many benefits to you including:

- Conveniently submit your admission details using your computer, tablet or mobile.
- Complete relevant details such as your health history, current medications and allergies.
- Your information is stored securely and is available at any time for you to update.
- These forms must be completed no later than one week prior to your admission date.
- Save time on subsequent admissions by utilising pre-filled forms.

Access our admission portal by visiting matertsv.org.au and clicking 'Online Admission'.

Complete your preadmission with these 4 easy steps:

Step 1 - Registration

- Create an online registration* by using a valid email address and secure password.

Password must:

- be between eight and 30 characters
- contain at least one numeric character (0-9)
- contain upper and lower case letters.

*Only one email address can be used per person (each child/person would need to create a new profile with a different email address).

Step 2 - Activation

- You will receive an email to activate your registration. You must activate your account prior to use by clicking on the link contained in the email.

Step 3 - My Profile

- Enter your personal details such as, contact information, emergency contacts and concession card details.

Step 4 - My Forms

For First time users:

- Once 'My Profile' has been completed, select "Start New Pre-Admission Form". Once all sections are highlighted green along the header at the top of the page, select save and submit.

For Returning users:

- Select 'copy' and review all details from previous admissions, updating as required.
- Select save and submit.

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- If you partially complete your pre-registration, you can return at any stage to finalise and submit your form. Your partially completed pre-registration can be found on the portal homepage.
 - Once completed, you will receive an email notification from the hospital confirming receipt of your complete Pre-Admission. If you do not receive an automated email, please contact the team to confirm receipt.

